

**RETURN TO YOUR LANDLORD**

**Tenant Information Form (TIF)  
Rental Property Improvement Program**

Your landlord has applied for a CHSA Rental Property Improvement loan to improve this property. CHSA needs information about your household and asks that the head of the household fill out this form. Please complete the entire form.

Tenant's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Landlord's Name \_\_\_\_\_

Property Address \_\_\_\_\_

**TENANT INFORMATION**

# Household of Members: _____	SEX	AGE	Handicapped Yes or No	RELATIONSHIP	<b>Head of Household Only: Are you Hispanic? Yes No:</b>	
					Are you: <input type="checkbox"/> White <input type="checkbox"/> White & Black/African American <input type="checkbox"/> White & American Indian/Alaska Native <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> White & Asian <input type="checkbox"/> Black <input type="checkbox"/> Black/African American & American Indian/Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> Other Multi Racial	
NAME						

**RENTAL INFORMATION**

What is your current rent per month? \$ \_\_\_\_\_

Please check any utilities included in the rent:  
 Heat  Electric  Hot Water  Water/Sewer

Are you currently receiving rent assistance?  Yes  No

In order for your landlord to continue this application, we need to confirm that your income is not greater than our 80% AMI income limits as follows: (effective 06/01/2026)

1 person	\$60,100	4 persons	\$85,850
2 persons	\$68,700	5 persons	\$92,750
3 persons	\$77,300	6 persons	\$99,600

**PROPERTY INFORMATION**

Number of bedrooms in your unit: \_\_\_\_\_

**INCOME INFORMATION**

What is your approximate yearly income? \$ \_\_\_\_\_  
 (This information is required by the Rental Property Improvement Program.)

Please list all monthly income and provide copies with this form (see list in right column)

- |                             |                       |
|-----------------------------|-----------------------|
| _____ Wages                 | _____ Social Security |
| _____ Social Security       | _____ SSI             |
| _____ Gen. Assistance       | _____ Pension         |
| _____ Alimony/child support | _____ Other           |

**In addition, attached to this completed form, please provide documentation for the types of income that your household receives. For example, if your only source of income is wages, you need to provide one month of paycheck stubs.**

For The Following Type Of Income:	Please provide:
Your household wages and salaries	Copy of a wage statement or recent pay stub
Social Security or other periodic payments	Copy of a Social Security benefit statement
Unemployment Compensation	Copy of an Unemployment Compensation wage statement
Workman's Compensation	Copy of a Workman's Compensation wage statement
W-2 payments	Copy of a W-2 wage statement
Net income from operation of a business	Copy of recent tax return

Income information is valid for 12 months. Thank you for providing this information. If you have any questions, please feel free to contact us at 912-651-2169.

I certify that my current family size and income level is accurately reported above. Reportable income includes wages, social security, pension, child support, rental income, and taxable interest income. I certify that this information is true.

I understand that this information is provided as part of a loan application submitted by my landlord for Rental Property Improvement Loan funds and that there is no obligation on the part of CHSA to either make the loan or to certify the tenant's eligibility for Rental Assistance.

Tenant's Signature \_\_\_\_\_

Date \_\_\_\_\_